



| Inspection Items   | Legislation                  | Y | N | N/A | Corrective Action / Comments |
|--|------------------------------|---|---|-----|------------------------------|
| <b>Administrative</b>  |                              |   |   |     |                              |
| ☞ Employer to provide training   | Act 9(2)(c)                  |   |   |     |                              |
| <b>Utilities</b>   |                              |   |   |     |                              |
| ☞ Locate underground utility   | GR 180(1)                    |   |   |     |                              |
| ☞ Working within 600 mm of underground utility:  | GR 180(2)                    |   |   |     |                              |
| ○ Notify authority   | GR 180(2)(a)                 |   |   |     |                              |
| ○ De-energize utility  | GR 180(2)(b)                 |   |   |     |                              |
| ○ Ensure employee uses operating procedure   | GR 180(2)(c)                 |   |   |     |                              |
| ☞ Utility poles supported or removed if within 3 m of excavation or trench                   | GR 180(3)                    |   |   |     |                              |
| <b>Employee may enter trench more than 1.2 m deep when:</b>                                  |                              |   |   |     |                              |
| ☞ Sloped or benched at 1 to 1 to within 1.2 m of bottom                                      | GR 181(1)(c)<br>GR 182(1)(a) |   |   |     |                              |
| ☞ Shored, braced or caged  | GR 182(1)(a)                 |   |   |     |                              |
| ☞ Shoring, bracing or caging is adequate when powered mobile equipment is operated near edge | GR 181(3)<br>GR 182(1)(b)    |   |   |     |                              |
| ☞ Shoring, bracing or caging is certified by engineer  | GR 181(4)<br>GR 182(1)(b)    |   |   |     |                              |
| ☞ Cut in stable solid rock   | GR 181(1)(b)<br>GR 182(1)(a) |   |   |     |                              |
| ☞ Unstable solid rock is supported by rock bolts, wire mesh or shoring                       | GR 181(2) &<br>GR 182(1)(b)  |   |   |     |                              |

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| ☞ Loose material that may fall into trench is removed   | GR 182(1)(c) |   |   |     |                              |
| ☞ Ladder for access and egress is installed no more than 15 m away from employee  | GR 181(1)(d) |   |   |     |                              |
| ☞ Employee's distance from wall equal to depth when installing bracing in trench  | GR 182(2)    |   |   |     |                              |
| ☞ Testing is carried out in trench where employee may be exposed to hazardous gas, oxygen rich or deficient atmosphere before employee enter trench | GR 184(2)    |   |   |     |                              |
| ☞ There is another employee working at the surface able to observe the employee in the trench   | GR 185       |   |   |     |                              |
| <b>Employee may not enter trench more than 1.2 m deep to:</b>   |              |   |   |     |                              |
| ☞ Install shoring or caging   | GR 182(3)    |   |   |     |                              |
| <b>Trenches more than 1.8 m deep in solid rock must:</b>  |              |   |   |     |                              |
| ☞ Have excavated material kept at least as far as the height of excavated material away from face or  | GR 183(2)(a) |   |   |     |                              |
| ☞ Have a fence at least 1 m from the trench face to support the material  | GR 183(2)(b) |   |   |     |                              |
| <b>Employer must:</b>   |              |   |   |     |                              |
| ☞ Keep excavated material 1.2 m away from edge  | GR 183(1)    |   |   |     |                              |
| ☞ Keep trench reasonably free of water  | GR 184(1)    |   |   |     |                              |
| ☞ Not allow hazardous substance to be stored in trench  | GR 184(3)    |   |   |     |                              |

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| ☞ Prevent accumulation of hazardous gases in trench and provide ventilation                    | GR 184(4)    |   |   |     |                              |
| ☞ Illuminate trench when work is being carried out in or near trench                           | GR 188(1)(a) |   |   |     |                              |
| ☞ Prevent inadvertent entry by illuminating trench with warning lights or reflective materials | GR 188(1)(b) |   |   |     |                              |
| ☞ Set up barrier to protect employees working in excavation or trench from vehicular traffic   | GR 188(2)    |   |   |     |                              |
| <b>Employer must ensure operator (and the powered mobile equipment operator must):</b>         |              |   |   |     |                              |
| ☞ Have unrestricted visibility to lower material into trench or excavation or                  | GR 186(a)    |   |   |     |                              |
| ☞ Use a signaller to direct the movement   | GR 186(b)    |   |   |     |                              |

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